

THE VILLAGE OF SWANTON

219 Chestnut Street Swanton, Ohio 43558
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 www.villageofswantonohio.us

Excavations for buildings or site improvements shall not be started, or buildings, structures, or parts thereof, shall not be erected, altered, or moved, until a proper zoning permit has been applied for and approved by the Village Administrator. **Applicants must provide a detailed rendering of the proposed sign(s) clearly showing dimensions of the area used to determine the total square footage of the sign and an elevation and site plan clearly showing proposed sign location on the building or lot and including overall length of façade for wall signs and property line setbacks for monument signs.** It is not the duty of the Village of Swanton to enforce deed restrictions; this is a matter between the property owner and developer. A zoning permit shall be charged whether construction for appropriate structures are new or for alterations on an existing structure. Any permit issued upon false statement of any fact which is material to the issuance hereof, shall be void. All permit fees are non-refundable.

Sign Permit

Property Information

Project Address: _____

Property Owner: _____

Type of Application (Please check one):

County: Fulton / Lucas **Type of Lot:** Inside / Corner / Irregular / Other

Commercial

Industrial

Parcel Number: _____

Project Information

Site location and detailed drawing required.

Number of signs being installed: _____

Type of Sign: Permanent Temporary Pole Wall / Window Low Profile

Sign Illumination: Internal External Neon LED Digital Message Board None

Sign Dimensions: **Height:** _____ **Length:** _____

(In Feet)

(If applicable):

(If applicable):

Total Square Footage: _____

Applicant Information

Name: _____ Phone: _____

Address: _____ Email: _____

Contractor Information (If Applicable)

Name: _____ Phone: _____

Address: _____ Email: _____

Village of Swanton Zoning Use Only

The signature below authorizes that the work was APPROVED DENIED as part of this application.

Signature: _____

Date: _____

Notes: _____

Variance Needed: Yes / No

If construction has been started or completed prior to obtaining all necessary permits, the normal fee will be doubled. The late fee shall not relieve the owner from complying with all provisions of the zoning code.

Sign Fee: \$0.50 per square foot of sign

Total Fees: _____

Applicant Signature – I certify that the information contained in this form and within any attachments are correct and truthful and I agree to comply with the zoning ordinances of the Village of Swanton. I understand that knowingly falsifying this information may be grounds for the denial or revoking of this application and any other review applications.

Print Name: _____

Date: _____

Signature: _____