



219 Chestnut Street Swanton, Ohio 43558
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www.villageofswantonohio.com

Certified Operator – Village of Swanton, Ohio

The Village of Swanton, spanning two counties, proudly honors its rich history while actively shaping a vibrant future for its community of over 3,500 residents. Located within the Toledo metro area, Swanton offers the perfect balance — access to big city amenities while preserving a welcoming small-town atmosphere. Governed by a Mayor- Council system, the Village operates under the leadership of a full-time Village Administrator who oversees daily administrative functions.

Position: Certified Operator

The Village of Swanton is seeking a qualified individual for a full-time Certified Operator position. Applicants must hold an Ohio EPA Class I (or higher) Wastewater Treatment certification or be able to obtain this certification within 15 months of hire.

A full job description, including qualifications, and an application can be found online at www.villageofswantonohio.com.

The Village offers a competitive salary and benefits package. Interested candidates should submit an application, resume, and cover letter to:

Ms. Shannon Shulters

Swanton Village Administrator

219 Chestnut Street, Swanton, Ohio 43558

admin@villageofswantonohio.us

Deadline: Friday, March 14, 2025, at 12:00 p.m.

The Village of Swanton is an Equal Opportunity Employer (EEO).

FULL TIME EMPLOYEE BENEFITS

Ohio Public Employees Retirement System

Medical & Prescription Insurance (Employee to
pay 10% of premium)

\$50,000 Life Insurance Policy

\$200 per Week Loss of Time Benefit (DISABILITY)

\$1,000 Reimbursable Optical & Dental Expenses Annually

24 Hours of Personal Leave Annually

Sick Leave Accrual*

**With official letter from said entity, Village will honor up to 960 hours of sick from previous employment
accrual*

Vacation:

40 Hours – Less than 1 Year of Full-Time Accumulated Service Credit

80 Hours – 1 to 2 Years of Full-Time Accumulated Service Credit

120 Hours – 3 to 8 Years of Full-Time Accumulated Service Credit

160 Hours – 9 to 14 Years of Full-Time Accumulated Service Credit

200 Hours – 15 or More Years of Full-Time Accumulated Service Credit