

DOING BUSINESS IN THE VILLAGE OF SWANTON

WELCOME to the Village of Swanton! We offer a great location to establish your business. The Village of Swanton would like your businesses to be successful in the safe, clean, and attractive environment of Swanton.

The information below is a means to assist and guide new, and established, businesses with frequently asked questions. Please feel free to use the boxes to check off the action items. Please do not hesitate to reach out to any Village of Swanton Division if you have specific questions; we are happy to help!

Administration/ Finance

Admin@villageofswantonohio.us
Fiscal@villageofswantonohio.us
419.826.9515

Public Safety

Police

SPD@villageofswantonohio.us
419.825.5263

Fire/Rescue

FireChief@villageofswantonohio.us
419.825.1455

Public Service

PublicService@villageofswantonohio.us
419.826.2531

Water Treatment

Water@villageofswantonohio.us
419.826.5831

Water Resource Recovery

WRRF@villageofswantonohio.us
419.826.5891

STAY INFORMED

Civic Ready Mass Notification Alerts:
[Fulton County](#) [Lucas County](#)
[Village Voice \(e-newsletter\)](#)

Social Media :



LICENSES AND PERMITS- BUILDING AND ZONING

Village, state and federal governments enacted building and zoning codes to protect the public health, safety and welfare. Permits ensure these codes are followed. Building permits provide the means for building department officials to inspect a business location to ensure minimum standards are met and appropriate materials are used.

There are a few offices related to obtaining licenses and permits.

The *Swanton Village Administrator* enforces the Swanton Village Zoning Code. Please contact the Administration Office for any related questions. Village permits must be submitted and approved before any work begins. Permits are necessary for new construction, additions, signage, and more. 419.826.9515



[Village of Swanton Zoning and Planning Forms](#)

[Village of Swanton Codified Ordinances](#)

The *Wood County Building Inspection Department* enforces the Ohio Building Code. Please contact Wood County Building Inspection regarding remodeling, mechanical, electrical, plumbing, and occupancy permits before any work begins to ensure compliance. 419.354.9190



[Wood County Building Inspection Department](#)

[Permit Fees](#)

[Inspections](#)

[Forms](#)

The *Swanton Fire & Rescue Division* performs fire inspections. Please contact the SFRD to schedule a time to review any requirements needed. 419.825.1455.



Please also check the State of Ohio website to ensure all state business licenses are in order.



[Ohio Business Licenses and Permits by Agency/Department](#)

LICENSES AND PERMITS- FOOD AND ALCOHOL

Please contact the Health Department in either Fulton or Lucas County to learn more about licenses and permits required to operate a food-oriented business.

[Fulton County Health Department \(Food Inspection\)](#) 419.337.0915

[Lucas County Health Department \(Food Inspection\)](#) 419.213.4100

Please contact the State of Ohio Department of Commerce, Division of Liquor Control, to learn more about licenses and permits required to sell alcohol.

[State of Ohio Liquor Control - Department of Commerce](#) 614.644.2360

ASSISTANCE – FAÇADE ENHANCEMENT

The Village of Swanton is proud to sponsor a grant program for the purpose of revitalizing the exterior facades of downtown properties, while preserving the historic character of downtown Swanton. If applicable, please review the program details available on the Village of Swanton’s website.

LAW ENFORCEMENT

The Swanton Police Division (SPD) provides law enforcement activities for the Village of Swanton. Please fill out the Business Information Request Form and submit to spd@villageofswantonohio.us or drop off at the Police Station on Chestnut Street.

[Business Information Request Form](#)

TAXES

The Village of Swanton contracts with the Regional Income Tax Agency (R.I.T.A.) to administer the Village of Swanton’s Income Tax. R.I.T.A. can provide instructions and forms regarding filing taxes for business, corporations and associations, as well as guidelines and requirements for new employers.

Please fill out R.I.T.A. Form 48: Business Registration Form and submit it directly to R.I.T.A.

[Village of Swanton Income Tax](#)

[Business Taxes](#)

UTILITIES

The Village of Swanton provides water and sewer; third parties provide electricity and natural gas. Please contact the Administration Office to create a utility account in the business' name. All applicable forms are availability on the Village of Swanton website under "Utilities."

An inspection by the Public Service crew will take place before occupancy. Please contact the Village of Swanton to schedule this appointment to check the water meter, backflow preventer, and grease trap (if applicable).



WASTE

The Village of Swanton entered into an exclusive franchise agreement with Klumm Bros. for residential waste and recycling services. Industrial and commercial facilities are exempt from this exclusive franchise. Please decide on your waste and recycling services.



RESOURCES

There are many resources available to help your businesses.

Disclaimer: the Village of Swanton does not manage any of the agencies or organizations linked below.



- [Fulton County Economic Development Corporation](#)
- [Lucas County Department of Planning and Development](#)
- [Swanton Area Chamber of Commerce](#)
- [Small Business Administration](#)
- [Ohio Department of Business and Economic Development](#)
- [Ohio Business Gateway](#)
- [Common Sense Initiative](#)
- [Development Services Agency](#)
- [Secretary of State](#)
- [Attorney General](#)
- [Treasurer](#)