

**PREAUTHORIZED BANK PLAN**

**For the direct payment of (ACH) of utility payments.**

**FEIN 34-6401382**

I hereby authorize the Village of Swanton to initiate debit charges to my checking/savings account indicated below at the bank named below, hereinafter called Bank and to debit (charge) the account. Utility payments will be deducted on the 15<sup>th</sup> of every month. A monthly bill will be sent to the physical address *or* email address on file, indicating the amount that will be debited (charged). There is **no fee** for this service.

If you would like to sign up for emailed statements, please visit <http://villageofswantonohio.us/residents/utility-billing/> for more information.

This authorization is to remain in effect until the Village of Swanton is notified in writing by the account holder. The cancellation notice will afford the Village of Swanton a reasonable length of time to act on such notification. The Village of Swanton reserves the right to terminate customer participation in ACH payments for good cause.

**A fee of \$50.00 will be charged if a debit (charge) is returned to the Village of Swanton for insufficient funds.**

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Customer Phone: \_\_\_\_\_

Email address for paperless billing: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_

Please indicate either | Checking  | Savings  | \*Attach voided check or deposit slip

Bank Name: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return completed form with your next utility payment.**