

VILLAGE OF SWANTON

Council Meeting Minutes

January 27th, 2025

6:00 p.m.

Prayer

Pledge of Allegiance

Roll Call: Samantha Disbrow

Noah Kreuz

~~Derek Kania~~

Patrick Messenger

John Schmidt

Dianne Westhoven

Councilwoman Westhoven moved to approve the agenda. Seconded by Councilman Schmidt. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to approve the minutes from the January 13th, 2025 Council Meeting. Seconded by Councilman Messenger. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to accept the November 2024 reconciliation as completed and presented. Seconded by Councilman Schmidt. No Discussion. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to accept the December 2024 reconciliation as completed and presented. Seconded by Councilman Kreuz. No Discussion. ALL YES. Motion Passed 5-0.

Finance Report

The November and December Reconciliations are being brought forward as mentioned at the previous meeting. The first payroll of the year proper, including all wage changes, leave balance adjustments, end-of-year payouts, etc have been completed without major issue. W-2's will be being generated next week as long as time allows. With the corrections made to the lines at the last meeting, the temporary budget has been fully implemented. Continuing corrective work on the Permanent Budget to try to bring forward hopefully in early February. Sorted through a number of grant opportunities with various departments, so far nothing worth acting on has come up through our research. We'll continue to keep an eye on grant opportunities as they open throughout the year. Many of the year-rollover reports to various entities have been completed and filed. I will be moving on to the annual Auditor-of-State filing shortly. There is a new portal that the Ohio Department of

Taxation created through OH-ID that was significantly more helpful for the annual filings than the old Ohio Business Gateway methods. Attended the Fulton County Leadership University at Fulton County Health Center along with Fire Chief Kepling.

Public Service

Christmas has come and gone, and the decorations in the parks looked the best that they have in many years. Updating the decorations in Rotary Park to LED light bulbs was a huge change for the village. We had no issues with tripped breakers in Rotary Park for the first time in at least 9 years, and the decorations were shining brighter than ever before. The new LED jack in the box decoration in Pilliod Park also looked fantastic, and we are excited to continue to update more of the decorations used in Pilliod Park before Christmas in 2025. On the topic of Christmas decorations, the village has reached an agreement with the Cornfest Committee to get our “children building snowman” decoration, one of the largest decorations the town owns, updated to LED bulbs with a new chaser in the form a donation to the village. The work to update the decoration will be performed by Marcus Schmidt. The crew has completed a couple of different sewer jobs over the past couple of months. We completed a sewer tap for the new dwelling at 112 Pennsylvania Ave, as well as a major sewer repair between 230 and 228 Lincoln St. These were large undertakings given the conditions at these addresses. The sewer line on Pennsylvania Ave is 9 feet deep, and the road in the 200 block of Lincoln St is over 12” thick of both asphalt and concrete. Even with less-than-ideal conditions, the crew was able to perform the necessary work in a timely fashion with minimal issues.

There was a water main break the evening of January 19th on Bassett Avenue which required immediate attention. The extreme cold made getting down to the water main more difficult than anyone would have liked, but the crew was still able to make the appropriate repairs and have the water pressure on Bassett Ave back to where it should be in approximately 4 hours. We have been using the current cold snap as a time to go through our vehicles and perform any necessary maintenance they require. We are keeping track of work performed via vehicle maintenance sheets, logging work performed, when the work was performed, and who performed said maintenance. The road closure on Hallet Avenue will continue through the weekend, and will be opening back up on Monday, 1/27/2025. Sherman Excavation is planning to fill the trench across the road and pour concrete this afternoon, 1/24/2025.

Water & Sewer

Water Treatment Plant: The variable speed drive for the RO skid #2 pump that burnt up has been replaced. Woolace Electric installed the replacement VFD and Wigen had to come out to help get the drive programmed. Jones and Henry Engineers started working on the Water Distribution System Modeling update. They did flow testing throughout the distribution system. Earl Mechanical installed the new high service flow meter, they also replaced filter 2 effluent valve. The filter 2 effluent valve was a 16-inch valve that had to be replaced after hours as the plant could not run while this valve was being changed out. Woolace Electric has started installing new variable speed drives on 40HP and 60HP high service pumps. The annual Ohio EPA survey was conducted on January 14th, no Violations but had a list of recommendations. The reservoir is currently at a depth of 13.9 feet. The accounted for water for December was 76%.

Water Resource Recovery Facility:

WRRF signed a CSA (Customer Service Agreement with Buckeye Pumps. This service provides at least one full day of maintenance at the plant each month. Durning 2024 with the help of Buckeye pumps 6 of the 7 pumps related to the trickling filters were replaced or rebuilt. The staff also replaced the scum pumps on the oxidation ditch. WRRF staff has been working on proactive maintenance and not reactive maintenance. In the past year staff installed a new chlorine pump, polymer pump, new wasted activated sludge meter, and new Dissolved oxygen meter for the oxidation ditch. A total cleaning and rehab were completed in September on the tertiary treatment sand filters. With help from the street department the WRRF staff have hauled 456 tons of treated bio-solids to the wood county landfill. WRRF has teamed up with TMCOG and Owens community college to help train upcoming wastewater professionals. WRRF hosted 4 Plant tours and weekly training for multiple students. The spring semester started on 1/24/2024. All permit compliance issues have been taken care of with the OEPA. The Phosphorus Optimization Evaluation Plan was completed by Jones and Henery Engineering and turned in and approved by the OEPA. The long-term control plant was updated with the completion of projects 3,11,12. Final compliance with the OEPA is slated for 2028. The Village is currently working on the long-term plan for the WWTP and collections. Further projects include replacement of the North Lift station and oxidation ditch addition.

Peterson Construction Company Headworks Upgrade Update

2/28/2024 Peterson Construction started work on headworks project. House on South St. was demolished and hauled to the landfill. The headworks building is complete, and the finishing details are being performed. Most of the equipment has been installed and the final wiring is currently be worked on. Start up is slated for the second week of February. Final completion is slated for early May 2025.

Mayor Report

Regular and informal meetings and discussions with the administrative team including the Police and Fire Chiefs, Administrator and Fiscal Officer. Addressed several residents' concerns. Re: Water, streets, et. Several communications with the Village solicitor regarding legal matters. Met with parties regarding potential economic development project. Met with Public Service foremen and thanked the crew for their fast response to a water main break on Bassett during extreme weather conditions. Spoke with the WRRF supervisor regarding the progress of the plant project. Attended the staff meeting. Attended the Swanton Hight School Distinguished Alumni Luncheon. Attended funeral services for Dan McQuade.

Administrator Report

Met with both Public Service Foreman's regarding the outdated fees for service and equipment they provide when it's a job that is outside of the right-of-way etc. Also met with the department as a whole to recap on the organization structure, along with the goals and expectations for 2025.

Met with the Water Resource Recovery Facility employees regarding goals and expectations for 2025 as well and took a tour of the new headworks building.

Attended:

- 2025 Maumee Valley Planning Public Meeting regarding Community Development Block Grants at the Fulton County Commissioners Office.
- Swanton Chamber of Commerce/Swanton Rotary Afterhours Networking Event at Oncore Brewing which was well attended.
- Woman's Networking Event in Perrysburg
- Swanton High School's Distinguished Alumni Luncheon

Councilman Messenger moved to declare an emergency regarding Ordinance 2025-02 Amending Chapter 97 Right-of-way Permit Section 97.06 Fees and Expenses of the codified ordinances of the Village of Swanton, Ohio. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 5-0.

Councilman Messenger moved to approve Ordinance 2025-02 Amending Chapter 97 Right-of-way Permit Section 97.06 Fees and Expenses of the codified ordinances of the Village of Swanton, Ohio. Seconded by Councilwoman Westhoven. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to declare an emergency regarding Ordinance 2025-03 Accepting the annexation of 168.51 Acres of land, more or less, in Swanton Township to the Village of Swanton, Lucas County, Ohio, on petition by Murbach, Inc., JBM Farms, LLC., AGS LLS. Seconded by Councilman Schmidt. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to approve Ordinance 2025-03 Accepting the annexation of 168.51 Acres of land, more or less, in Swanton Township to the Village of Swanton, Lucas County, Ohio, on petition by Murbach, Inc., JBM Farms, LLC., AGS LLS. Seconded by Councilman Schmidt. Roll Call. ALL YES. Motion Passed 5-0.

Councilman Messenger moved to declare an emergency regarding Ordinance 2025-04 Amending chapter 53 fees and parts section 53.01 fees of the codified ordinances of the Village of Swanton. Seconded by Councilman Schmidt. Roll Call. ALL YES. Motion Passed 5-0.


Councilwoman Westhoven moved to approve Ordinance 2025-04 Amending chapter 53 fees and parts section 53.01 fees of the codified ordinances of the Village of Swanton. Seconded by Councilman Messenger. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to declare an emergency regarding Ordinance 2025-05 Indicating the Village of Swanton, Fulton County, Ohio, will provide utilities, fire and protection services to certain property titled Murbach, Inc., JBM Farms LLC., AGS LLC., which holders are seeking annexation of said property pursuant to Lucas County Annexation Petition filed with the Lucas County Commissioners on January 13th 2025 to annex into the Village of Swanton. Seconded by Councilman Schmidt. Roll Call. ALL YES. Motion Passed 5-0.

Councilwoman Westhoven moved to approve Ordinance 2025-05 Indicating the Village of Swanton, Fulton County, Ohio, will provide utilities, fire and protection services to certain property titled Murbach, Inc., JBM Farms LLC., AGS LLC.,

which holders are seeking annexation of said property pursuant to Lucas County Annexation Petition filed with the Lucas County Commissioners on January 13th 2025 to annex into the Village of Swanton. Seconded by Councilman Kreuz. Roll Call. ALL YES. Motion Passed 5-0.

Councilman Schmidt moved to adjourn. Seconded by Councilwoman Westhoven. No Discussion. Roll Call. ALL YES. Motion Passed 5-0.



Neil Toeppe, Mayor



Attest:

Holden Benfield, Fiscal Officer